



Parks & Recreation Commission Regular Meeting

City of Dripping Springs Council Chambers

511 Mercer Street – Dripping Springs, Texas

Wednesday, January 17, 2024, at 6:00 PM

AGENDA

CALL TO ORDER & ROLL CALL

Commission Members

Paul Fushille, Chair

Matt Fougerat, Vice Chair

Hope Boatright

Kristy Caldwell

Olivia Barnard

Dustin Cloutier

Joe Wright

Christian Krueger

Staff, Consultants, & Appointed/Elected Officials

Parks & Community Services Director Andy Binz

Deputy City Secretary Cathy Gieselman

PRESENTATION OF CITIZENS

A member of the public that wishes to address the Commission on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Commission that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Commission must present the documents to the City Secretary or City Attorney providing at least nine (9) copies; if nine (9) copies are not provided, the Commission will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

MINUTES

- 1. Approval of the December 4, 2023, Parks & Recreation Commission regular meeting minutes.**

BUSINESS AGENDA

- 2. Discuss and consider recommendation regarding a Use Agreement between the City of Dripping Springs and Tiger Splash TAAF Swim Team related to use of the Founders Memorial Pool for the 2024 swim season.**

PARKS & COMMUNITY SERVICES DEPARTMENT REPORTS

Reports listed are on file and available for review upon request. The Commission may provide staff direction; however, no action shall be taken.

- 3. Parks & Community Services Report**
Andrew Binz, PCS Director

COMMITTEE REPORTS

The following reports relate to the administration of the City's Parks. The Commission may provide staff direction; however no action may be taken.

- 4. Charro Ranch Park**
Commissioners Fushille & Fougerat
- 5. Dripping Springs Ranch Park Committee**
Commissioner Boatright
- 6. Founders Memorial Park Committee**
Commissioners Barnard & Wright
- 7. Rathgeber Natural Resource Park**
Commissioners Caldwell, Fushille & Fougerat
- 8. Sports & Recreation Park Committee**
Commissioners Cloutier & Krueger
- 9. Veterans Memorial Park Committee**
Commissioner Caldwell

CLOSED SESSION

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

UPCOMING MEETINGS

Parks & Recreation Commission Meetings

February 21, 2024, at 6:00 p.m.

March 20, 2024, at 6:00 p.m.

April 17, 2024, at 6:00 p.m.

City Council Meetings

January 23, 2024, at 6:00 p.m.

February 6, 2024, at 6:00 p.m.

February 20, 2024, at 6:00 p.m.

March 5, 2024, at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION OF MEETING

*I certify that this public meeting is posted in accordance with Texas Government Code Chapter 551, Open Meetings. This meeting agenda is posted on the bulletin board at the City of Dripping Springs City Hall, located at 511 Mercer Street, and on the City website at, www.cityofdrippingsprings.com, on **January 12, 2024, at 1:00 p.m.***

Andrea Cunningham, City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



Parks & Recreation Commission Regular Meeting

City of Dripping Springs Council Chambers

511 Mercer Street – Dripping Springs, Texas

Monday, December 04, 2023, at 6:00 PM

MINUTES

CALL TO ORDER & ROLL CALL

With a quorum of the Commission present, Vice Chair Fougerat called the meeting to order at 6:04 p.m.

Commission Members present were:

Matt Fougerat, Vice Chair

Hope Boatright

Olivia Barnard

Dustin Cloutier

Joe Wright

Commission Members absent were:

Paul Fushille, Chair

Kristy Caldwell

Christian Krueger

Staff, Consultants, & Appointed/Elected Officials

Parks & Community Services Director Andy Binz

Public Works Director Aaron Reed

Deputy City Secretary Cathy Gieselman

PRESENTATION OF CITIZENS

A member of the public who wishes to address the Commission regarding items on the posted agenda may do so at Presentation of Citizens. For items posted with a Public Hearing, the Commission requests that members of the public hold their comments until the item is presented for consideration. Members of the public wishing to address matters not listed on the posted agenda may do so at Presentation of Citizens. Speakers are allotted two (2) minutes each and may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. Speakers are encouraged to sign in to speak, but it is not required. By law no action shall be taken during Presentation of Citizens.

Dripping Springs residents, Justin Cornett, and Kyle Shaffer, spoke regarding their concerns about the softball fields behind HEB. They expressed their opinion that the fields are neglected and there are no clear expectations for field use, especially for parking. They would appreciate clear communication as to what the usage fees go toward and what can be done to address their concerns about the condition of the fields.

MINUTES

1. **Approval of the November 6, 2023, Parks & Recreation Commission regular meeting minutes.**

A motion was made by Commissioner Boatright to approve the November 6, 2023, Parks & Recreation Commission regular meeting minutes. Commissioner Cloutier seconded the motion which carried unanimously 5 to 0.

BUSINESS AGENDA

2. **Presentation and update by Aaron Reed, Director of Public Works, on the irrigation of the athletic fields at Sports and Recreation Park and Founders Memorial Park.**

Aaron Reed provided an update on the status of irrigation of the athletic fields, staff report is on file. Construction is anticipated to take about nine months; therefore, lines are projected to be in place by this time next year.

3. **Discuss and consider the appointment of two Parks & Recreation Commissioners to the Parks, Recreation, and Open Space Master Plan Committee.**

A motion was made by Commissioner Wright to appoint Commissioner Barnard and Commissioner Cloutier to the Parks, Recreation, and Open Space Master Plan Committee. Commissioner Barnard seconded the motion which carried unanimously 5 to 0.

PARKS & COMMUNITY SERVICES REPORTS

Reports listed are on file and available for review upon request. The Commission may provide staff direction; however, no action shall be taken.

4. **Parks & Community Services Report**

Andrew Binz, PCS Director

PARKS COMMITTEE REPORTS

The following reports relate to the administration of the City's Parks. The Commission may provide staff direction; however, no action may be taken.

5. **Charro Ranch Park**

Commissioners Fushille & Fougerat

6. **Dripping Springs Ranch Park Committee**

Commissioner Boatright

7. **Founders Memorial Park Committee**

Commissioners Barnard & Wright

8. **Rathgeber Natural Resource Park**

Commissioners Caldwell, Fushille & Fougerat

- 9. Sports & Recreation Park Committee**
Commissioners Cloutier & Krueger
- 10. Veterans Memorial Park Committee**
Commissioner Caldwell

EXECUTIVE SESSION

The City of Dripping Springs Parks & Recreation Commission has the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). Items listed elsewhere in the agenda may be added to the Executive Agenda. The Commission may act on any item listed in Executive Session in Open Session, and no action shall be taken during the Executive Session.

The Commission did not meet in Executive Session.

UPCOMING MEETINGS

Parks & Recreation Commission Meetings

January 17, 2024, at 6:00 p.m.
February 21, 2024, at 6:00 p.m.
March 20, 2024, at 6:00 p.m.

City Council Meetings

December 5, 2023, at 6:00 p.m.
December 19, 2023, at 6:00 p.m.
January 2, 2024, at 6:00 p.m.
January 16, 2024, at 6:00 p.m.

ADJOURN

A motion was made by Commissioner Cloutier to adjourn the meeting. Commissioner Boatright seconded the motion which carried unanimously 5 to 0.

This regular meeting adjourned at 6:40 p.m.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrew Binz, Parks and Community Services Director

Parks & Recreation Commission Meeting Date: January 17, 2024

Agenda Item Wording: Discuss and consider recommendation regarding a Use Agreement between the City of Dripping Springs and Tiger Splash TAAF Swim Team related to use of the Founders Memorial Pool for the 2023 swim season.

Agenda Item Requestor: Andrew Binz, Parks and Community Services Director

Summary/Background: The 2024 Tiger Splash Founders Pool Use Agreement includes minor updates and an applied administrative 10% discount.

Changes and updates of significance include:

- 1. Updated program dates.
- 2. Decreased pool usage from 2023, approx. 5 hours, as requested by Tiger Splash.

Applying City Administrator approved non-profit status and service to community qualifier 10% discount.

Total due to City = \$17,1857.50 (with 10% discount) Tiger Splash is requesting an additional 5% discount off the proposed Use Agreement Fee.

Staff Recommendations: Recommend approval of the 2024 Tiger Splash Founders Pool Use Agreement as presented.

Attachments: 2024 Tiger Splash Founders Memorial Pool Facility Use Agreement

Next Steps/Schedule: Place on the next City Council Agenda for consideration and approval.

USE AGREEMENT

Tiger Splash and City of Dripping Springs for Founders Memorial Park Pool

THIS USE AGREEMENT (the “Agreement”) is entered into by and between the City of Dripping Springs, Hays County, Texas, (the “City”), a general law municipality organized and operating under the general laws of the state of Texas, and Tiger Splash, a registered Texas non-profit organization.

I. RECITALS

- A. Tiger Splash is a registered Texas non-profit in good standing whose purpose is to provide the youth of Dripping Springs and surrounding areas swim programs that encourage confidence, positive self-esteem and good sportsmanship.
- B. Tiger Splash wishes to enter into a use agreement with the City to allow Tiger Splash to use Founders Memorial Park Pool (“Pool”) for Tiger Splash practices and swim meets.
- C. The City desires to aid Tiger Splash and, accordingly, agrees to allow Tiger Splash to use the Pool for their practices and swim meets.

II. AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants described herein, the parties hereto agree as follows:

A. Duties of Tiger Splash

- a. Tiger Splash will collect all Swim Team Registration fees.
- b. Tiger Splash will provide all equipment needed for Swim Meets including, but not limited to, timing systems, and will provide for set-up and take down.
- c. Tiger Splash representatives may be called upon to assist aquatics staff to remove the pool covers prior to usage and replace the pool covers after each usage. Tiger Splash representatives shall timely comply with such requests.

B. Duties of the City

- a. The City will allow Tiger Splash to use the on-site storage shed at the pool for storing swim meet items.

- b. Tiger Splash shall not operate or allow the sale of concessions without City written approval, which shall be requested in advance of any sale, unless otherwise specifically authorized by this agreement.
- c. The City will allow Tiger Splash to sell coffee and breakfast tacos on Swim Meet Days: May 25, June 1, June 8, June 15, June 23, and June 29. Concessionaires may be required to obtain a food handlers permit and shall comply with the City's Food Establishment Regulations (Chapter 10 Health and Sanitation, Article 10.02 Food Establishments, City of Dripping Springs Code of Ordinances).
- d. Costs for heating the pool are covered by the facility rental fee.
- e. A minimum of 2 lifeguards will be present at every swim practice (provided that junior aquatic volunteers are present in the water during practice) and a minimum of 3 lifeguards at every swim meet or swim team party.
- f. The city will allow Tiger Splash to hang one (1) canvas banner on the inside of the fence facing the pool area at Founders Memorial Pool at no cost. The banner must include the City of Dripping Springs provided logo and the design must be pre-approved by the City Administrator or other designee.

D. Rental Fees and Payment

- a. Total Rental Fee for practices, parties and meets \$19,500 as outlined in Exhibit "A".
- b. Additional Lifeguard required at meets and parties \$1,185 as outlined in Exhibit "A".
- c. Pavilion use for pre-scheduled swim meets, practices, and team social events covered by this Agreement will be provided at no cost to Tiger Splash. (Discount of \$85 per use).
- d. Tiger Splash will receive City Administrator approved 10% off of rental fees due to non-profit status and service to community qualifications.
- e. Tiger Splash will receive an additional 5% off rental fees due to non-profit status, service to the community qualifications, and bulk usage of the Founders Pool Facility.
- f. Total Facility Rental Fee due to the City of Dripping Springs is \$17,1857.50 (equivalent to ~\$92/hr which includes lifeguard staffing, use of the facilities, utilities, propane, and promotion of Tiger Splash in the 2024 Parks and Community Services Guide, website, and social media outlets).
- g. Payment to the City shall occur in full before the end of the first week of practice or by Friday, May 3, 2024.

E. Access to Facilities

- a. Tiger Splash swim team is permitted access to Founders Memorial Park Pool during reserved times for swim team practices and meets. If a pre-scheduled practice or swim meet time is going to be utilized for a team social event that is not already documented in this agreement, the use change and supporting details must be communicated at least two weeks in advance, in writing to the Pool Manager to allow for proper staffing and accommodations.
- b. Tiger Splash is permitted to host social events outside the dates detailed in this Agreement. However, the organization will have to reserve amenities and pay the associated fees at the current Fee Schedule rates and terms.
- c. In order to provide the safest operational standards, no more than 150 people can be in the facility at one time including swimmers, spectators, and volunteers.
- d. A designated spectator area for families and guests is preferred. The designated location will be in an area that does not prevent ingress or egress around the pool and through the facility.
- e. Tiger Splash shall have access to the Pool for the following times on the following dates as outlined in Exhibit “A” and as follows between Tuesday, April 23, 2024 – Wednesday, July 24, 2024, and:
 - i. April 23, 2024 - April 24, 2024: Tuesday & Wednesday, 5:00 p.m. – 7:00 p.m.
 - ii. April 29, 2024 - April 30, 2024: Monday & Tuesday, 5:00 p.m. – 8:00 p.m.
 - iii. May 1, 2024 – May 30, 2024: Monday – Thursday, 5:00 p.m. – 8:15 p.m.
 - iv. June 3, 2024 – June 27, 2024: Monday – Thursday, 6:00 p.m. – 9:15 p.m.
 - v. July 1, 2024 – July 24, 2024: Monday – Thursday, 6:00 p.m. – 9:15 p.m.
 - vi. Six Meet Dates:
 - i. Saturday, May 25, 2024: 7:00 a.m. – 12:30 p.m.
 - ii. Saturday, June 1, 2024: 7:00 a.m. – 12:30 p.m.
 - iii. Saturday, June 8, 2024: 7:00 a.m. – 12:30 p.m.
 - iv. Saturday, June 15, 2024: 7:00 a.m. – 12:30 p.m.
 - v. Saturday, June 23, 2024: 7:00 a.m. – 12:30 p.m.
 - vi. Saturday, June 29, 2024: 7:00 a.m. – 12:30 p.m.

- vii. Tiger Splash may also have exclusive use of Founders Memorial Park Pavilion for the above outlined dates and times for team social events, parent meetings, and during swim meets and practices.
- f. If there is an emergency such as inclement weather, public health emergency, or an unforeseen circumstance, the City may decide to close the Pool or limit access to the Pool on impacted days. If the pool is closed, the City will work with Tiger Splash to reschedule the canceled practice or swim meet date during the season barring that the pool space and staff is available.
- g. Tiger Splash will not have access to the pool Memorial Day, May 27, 2024, or Independence Day, July 3 & 4, 2024.

F. It is understood and agreed between the parties that:

- a. Tiger Splash will maintain its own liability insurance through Texas Amateur Athletic Federation (TAAF) and will name the City as an additional named insured and provide a copy of such policy prior to the beginning of the terms of this Use Agreement.
- b. It is specifically agreed that nothing herein is intended to convey any real property rights of the Pool to Tiger Splash.
- c. The City assumes no responsibility for any property placed by Tiger Splash or any Tiger Splash member, agent, or guest, at the Pool or in the storage facilities or any part thereof, and the City is hereby expressly released and discharged from any and all liability for any loss, injury, or damage to persons or property that may be sustained by reason of the use of the Pool and related facilities under this Agreement.
- d. Tiger Splash accepts the premises as-is. Tiger Splash may not change any part of the Pool or layout of its related facilities unless it receives prior written approval from the Aquatics and Athletics Manager or the Parks and Community Services Director for the proposed changes.
- e. Tiger Splash will cooperate with the City to comply with all applicable laws (federal, state, and local), including ordinances of the City. Tiger Splash agrees to abide by and conform with all rules and regulations from time to time adopted or prescribed by the City for the government and management of the Pool.
- f. TIGER SPLASH AGREES TO INDEMNIFY AND HOLD HARMLESS THE CITY, ITS AGENTS, SERVANTS, AND EMPLOYERS, FROM AND AGAINST ANY AND ALL CLAIMS FOR DAMAGES OR INJURIES TO PERSONS OR PROPERTY ARISING OUT OF OR INCIDENT TO THEIR USE OF, OR THE USE AND OCCUPANCY OF, THE POOL BY TIGER SPLASH, AND TIGER SPLASH DOES HEREBY ASSUME ALL LIABILITY AND RESPONSIBILITY FOR INJURIES, CLAIMS OR SUITS

FOR DAMAGES TO PERSONS OR PROPERTY WHATSOEVER KIND OR CHARACTER, WHETHER REAL OR ASSERTED, OCCURRING DURING THE TERM OF THIS AGREEMENT IN CONNECTION WITH THE USE OR OCCUPANCY OF THE POOL BY TIGER SPLASH OR ITS AGENTS, SERVANTS, EMPLOYEES, CONTRACTORS OR SUBCONTRACTORS, MEMBERS, GUESTS OR INVITEES.

- g. **Mandatory Disclosures:** Texas law requires that vendors make certain disclosures. Prior to the effective date of this Contract, the Contractor must fill out Form 1295, as required by the Texas Ethics Commission, and submit it to the City. The form may be found here: <https://www.ethics.state.tx.us/filinginfo/QuickFileAReport.php>
- h. Tiger Splash shall not assign this Agreement, or any rights, obligations dates, discounts, or entitlements created under this Agreement to any other person or entity.
- i. Either party may terminate this Agreement without cause upon the terminating party giving the non-terminating party thirty (30) days written notice.
- j. This Agreement will automatically terminate if Tiger Splash fails to make any required payment or if Tiger Splash fails to adequately respond and remedy any complaints or concerns from the City within thirty (30) days of a written request by the City.
- k. All notices in connection with this Agreement shall be in writing and shall be considered given as follows:

When delivered personally to the recipient's address as stated in this Agreement; or Five (5) days after being sent by certified mail in the United States mail, with postage prepaid to the recipient's address as stated in this Agreement:

To the City:

City of Dripping Springs
Attn: City Administrator
PO Box 384
Dripping Spring, TX 78620

To Tiger Splash:

Tiger Splash
Attn: Vice - President
1521 Kemp Hills Dr.
Austin, TX 78737

Nothing contained herein shall be construed to restrict the transmission of routine communications between representatives of City and Tiger Splash.

- l. This Agreement shall be effective upon final signing by both parties.

IN WITNESS WHEREOF, The City of Dripping Springs and Tiger Splash have executed this Agreement on the dates indicated.

CITY OF DRIPPING SPRINGS:

TIGER SPLASH:

Michelle Fischer, City Administrator

James Landrum, President

Date

Date

EXHIBIT A
Tiger Splash 2024 Calendar & Fees Outline

Tiger Splash Calendar 2024

Date	Day	Time	Event	Location
April 23 & 24	Tues & Wed	5:00pm – 7:00pm	NEW Swimmer Evaluations (4hrs)	Founders Pool
April 29 & 30	Mon & Tue	5:00pm – 8:00pm	JAV Training (6hrs)	Founders Pool
May 1-2	Wed - Thurs	5:00pm – 8:15pm	Practice (7.5 hrs)	Founders Pool
May 6-9	Mon - Thurs	5:00pm – 8:15pm	Practice (13 hrs)	Founders Pool
May 13-15	Mon - Wed	5:00pm – 8:15pm	Practice (9.75 hrs)	Founders Pool
May 16	Thursday	5:00pm – 8:15pm	Kick-Off Swim Party (3.25 hrs)	Founders Pool
May 25	Saturday	7:00 am - 12:30pm	Time Trials Swim Meet (5.5 hrs)	Founders Pool
May 20-23	Mon - Thurs	5:00pm – 8:15pm	Practice (13 hrs)	Founders Pool
May 28-May 30	Tues - Thurs	6:00pm - 9:15pm	Practice (9.75 hrs)	Founders Pool
June 1	Saturday	7:00am - 12:30pm 12:30pm – 2pm	Founder’s Swim Meet (5.5) & JAV Refresher (1.5 hrs)	Founders Pool
June 3-6	Mon - Thurs	6:00pm - 9:15pm	Practice (13 hrs)	Founders Pool
June 8	Saturday	7:00am - 12:30pm	Pentathlon Seim Meet (5.5 hrs)	Founders Pool
June 10-13	Mon - Thurs	6:00pm - 9:15pm	Practice (13hrs)	Founders Pool
June 15	Saturday	7:00am - 12:30pm	Home Swim Meet (5.5)	Founders Pool
June 17-20	Mon - Thurs	6:00pm - 9:15pm	Practice (13hrs)	Founders Pool
June 23	Saturday	7:00am - 12:30pm	Color Splash Swim Meet (5.5)	Founders Pool
June 24-26	Mon - Wed	6:00pm – 9:15pm	Practice (9.75hrs)	Founders Pool
June 27	Thursday	5:00pm - 8:15pm	End of Season Party/Awards (3.25hrs)	Founders Pool
June 29	Saturday	7:00am - 12:30pm	PR Swim Meet (5.5)	Founders Pool
July 1-2	Mon - Tue	6:00pm - 9:15pm	Practice (6.5hrs)	Founders Pool
July 8 - 11	Mon - Thurs	6:00pm - 9:15pm	Practice (13hrs)	Founders Pool
July 15 - 18	Mon - Thurs	6:00pm - 9:15pm	Practice (13hrs)	Founders Pool

July 22-24	Mon - Weds	6:00pm - 9:15pm	Practice (9.75hrs)	Founders Pool
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Event Type	Total Hours for 2024 Season
<u>JAV Training & Refresher</u>	<u>7.5 hrs</u>
<u>Swimmer Evaluation</u>	<u>4 hrs</u>
<u>Swim Practice</u>	<u>144 hrs</u>
<u>Swim Party</u>	<u>6.5 hrs</u>
<u>Swim Meet</u>	<u>33 hrs</u>
TOTAL HOURS:	195 hrs

2024 Swim Season Proposed Fee Outline

- Practices, Parties & Meets = 195 hrs x \$100/hr = \$19,500
- City Administrator Approved Non-profit Rental Fee Discount 10% (-\$1,950)
- City Council Approved Additional Rental Fee Discount 5% (-\$877.50)
- Additional Guard for Swim Meets & Parties \$30/hr x 39.5hrs = \$1,185
- Pavilion Rental for Meets/Practices (\$85/4hr block) 195hrs = \$4,144 (Fee Waived)
- TS Equipment and Program Supply On-Site Storage = No Charge

Total for season = \$17,857.50

(Based on current Fee Schedule + City Administrator Approved 10% discount + City Council Approved 5% Discount.) + Extra Lifeguard

Tiger Splash Swim Season Fee Comparison

2023 = \$18,420

2022 = \$14,570

2021 = \$13,487



**Staff Monthly Reports
December 2023**

Director:

- PCS Staff Report and Numbers Report.
- Patrick Baglietto Introduction as Park Maintenance Manager
- Founders Park Sidewalk and Parking Lot Lights Project
 - PSA with Graybar for park parking lot lights.
 - The location of sidewalks are currently staked at the park for review.
 - Going to bid in January/February with construction starting in March.
- Rathgeber Park
 - Vision Plan Update
 - Christmas on Mercer booth was well attended.
 - Recording of the December 14, 2023 Public Engagement meeting is available on the website.
 - RVI and City Staff are meeting with DISD on January 23rd to discuss potential access to Rathgeber Park through the DISD property on the south side of the park.
- Skatepark
 - “Coming Soon” sign to be placed at Founders Park in January.
 - Skatepark Schedule
 - Final Construction Plans are being reviewed by the City and anticipated approval in January.
 - Amenities and skatepark signage has been identified and will be ordered.
 - Looking at dates for a Ground Breaking ceremony.
- Parks, Recreation & Open Space Master Plan
 - Finalizing the RFQ with plans to go out to bid in February.
- Sports & Recreation Park
 - Working with DSUSA on a plan to improve the Adult Softball fields.
 - Working with Studio 16:19 to go out to bid for the Park System Signage Phase 2 at Sports & Recreation Park.
- Scheduling of Park Tours with Commissioners.
 - DSRP – Hope Boatright
 - Veterans Memorial Park – Kristy Caldwell
- Texas Recreation and Parks Society Agency Membership

Park Maintenance

- Founders Park:

- Public Works cleared and repaired some piping in the lawn area on the south end of the pool. Staff is placing bollards along the road on the east side of the entrance to prohibit cars from entering that area.
- Inspection of Founders Pool is scheduled for March.
- Sports & Recreation Park:
 - DSYS had to fix some irrigation between the softball field and parking lot due to cars driving over that area. Staff is placing telephone poles and a possible swing gate where cars are able to drive up to the adult softball fields
 - Staff is removing the scorekeeper stands at the adult softball fields. They are unsafe and aesthetically unpleasing.

Aquatics and Athletics:

Founders Pool:

- Pool is closed for the season.
- The Aquatics & Athletics Manager position is still open.
- Staff will be starting to hire lifeguards for the summer.

Community Events:

- **December Events:**
 - Christmas on Mercer!
 - Dec 1st – tree lighting & holiday movie night
 - *The Santa Clause*, on the inflatable screen at the Stephenson Building
 - Vendor: Snowasis is bringing sno-cones and a cooler of pre-made snowballs for a snowball fight before the movie!
 - Sponsor: Sunrise Christian Schoolhouse (covers movie license fee)
 - 8-12 volunteers (4H)
 - Dec 2nd – Christmas on Mercer (day of event)
 - 21 Volunteers for set up, parking, and trash collection.
- **January Events:**
 - Bird City Committee meeting
 - Initial review of new recertification requirements (2024)
 - Plan to meet with Bird City Texas Audubon representative.

DSRP:

Highlights:

- Western Wonderland was an extremely smooth first year event with over 6900 people coming to skate. The PCS team really worked together to make it a success.
- The Network and AV project is 95% complete with staff trained.
- Winter Coyote Kid camps and Skateboard Camp were a success over break. The Coyote Kids were able to ice skate during camp.

DSRP Events in January:

TX Roller Derby Competition, 4H Point Show, Big Tex Gun Show, HCLE Horse Show, HCLE Livestock Show, TXDot Public Meeting, TCEQ Public Meeting

Upcoming DSRP Events:

Monster Trucks, Fancy Feathers, Wild Game Dinner, Fences Over Bee Caves, Safari Club Banquet, TCEQ Public Meetings

DSRP Programs:

Family Nerf Night, Archery Club, Coyote Kids Winter Break Camp, Community Yoga and Pilates

Farmers Market:

December FMC Meeting: Canceled.

December Market recap:

- Market events in December included craft painting (thanks to donations from Tolly brothers), Caroling, Gift Wrapping, and a last-minute retirement party for musician Jerry Rivers.



October 2022

	Month Total	Fiscal YTD
PCS Aquatics		
Programs Offered	0	0
Number of Participants	0	0
Admission Totals:		
Membership Check-ins	0	-
Day Passes Sold	0	-
Season Passes Sold	0	0
PCS Athletics		
Leagues Offered		
Adult Softball	0	0
Number of Teams		
Adult Softball	0	0
PCS Special Events		
Events Offered	1	1
Number of Participants	4	4
PCS Rentals		
Pool	0	0
Pavilion	0	0
Athletic Fields	0	0
Veterans Memorial Park	2	2
PCS Permits		
Itinerant Vendor	7	7
Commercial Trainers/Activity	0	0
DSRP		
Programs Offered	0	0
Number of Participants		
Camp Days Offered	0	0
Number of Participants	0	0
DSRP Events	11	11
Number of Participants	1,595	1,595
Arena Memberships Sold	25	25
Room Rentals	5	5
Arena Rentals	13	13
Other Rentals (Ranch House, Field, Etc..)	12	12
Free Use Agreements/Co-Sponsorships	13	13
Farmers Market		
Number of Markets Offered	4	4
Number of Vendors Registered	192	192
Number of Visitors	2,000	2,000



November 2022

	Month Total	Fiscal YTD
PCS Aquatics		
Programs Offered	0	0
Number of Participants	0	0
Admission Totals:		
Membership Check-ins	0	-
Day Passes Sold	0	-
Season Passes Sold	0	0
PCS Athletics		
Leagues Offered		
Adult Softball	0	0
Number of Teams		
Adult Softball	0	0
PCS Special Events		
Events Offered	0	1
Number of Participants	0	4
PCS Rentals		
Pool	0	0
Pavilion	5	5
Athletic Fields	0	0
Veterans Memorial Park	0	2
PCS Permits		
Itinerant Vendor	2	9
Commercial Trainers/Activity	0	0
DSRP		
Programs Offered	0	0
Number of Participants		
Camp Days Offered	0	0
Number of Participants	0	0
DSRP Events	0	11
Number of Participants	-	1,595
Arena Memberships Sold	12	33
Room Rentals	9	14
Arena Rentals	14	27
Other Rentals (Ranch House, Field, Etc..)	12	24
Free Use Agreements/Co-Sponsorships	13	26
Farmers Market		
Number of Markets Offered	5	9
Number of Vendors Registered	205	397
Number of Visitors	1,615	3,615

December 2022

	Month Total	Fiscal YTD
PCS Aquatics		
Programs Offered	1	1
Number of Participants	10	10
Admission Totals:		
Membership Check-ins	0	-
Day Passes Sold	0	-
Season Passes Sold	0	0
PCS Athletics		
Leagues Offered		
Adult Softball	0	0
Number of Teams		
Adult Softball	0	0
PCS Special Events		
Events Offered	1	2
Number of Participants	50	54
PCS Rentals		
Pool	0	0
Pavilion	0	5
Athletic Fields	0	0
Veterans Memorial Park	0	2
PCS Permits		
Itinerant Vendor	0	9
Commercial Trainers/Activity	0	0
DSRP		
Programs Offered	0	0
Number of Participants		
Camp Days Offered	4	4
Number of Participants	19	19
DSRP Events	3	14
Number of Participants	98	1,693
Arena Memberships Sold	4	37
Room Rentals	16	30
Arena Rentals	15	42
Other Rentals (Ranch House, Field, Etc..)	4	28
Free Use Agreements/Co-Sponsorships	14	40
Farmers Market		
Number of Markets Offered	4	13
Number of Vendors Registered	157	554
Number of Visitors	1,250	4,865



January 2023

	Month Total	Fiscal YTD
PCS Aquatics		
Programs Offered	0	1
Number of Participants	0	10
Admission Totals:		
Membership Check-ins	0	-
Day Passes Sold	0	-
Season Passes Sold	0	0
PCS Athletics		
Leagues Offered		
Adult Softball	0	0
Number of Teams		
Adult Softball	0	0
PCS Special Events		
Events Offered	0	2
Number of Participants	0	54
PCS Rentals		
Pool	0	0
Pavilion	1	6
Athletic Fields	0	0
Veterans Memorial Park	0	2
PCS Permits		
Itinerant Vendor	0	9
Commercial Trainers/Activity	0	0
DSRP		
Programs Offered	0	0
Number of Participants		
Camp Days Offered	0	4
Number of Participants	0	19
DSRP Events	0	14
Number of Participants	-	1,693
Arena Memberships Sold	0	37
Room Rentals	32	62
Arena Rentals	20	62
Other Rentals (Ranch House, Field, Etc..)	2	30
Free Use Agreements/Co-Sponsorships	18	58
Farmers Market		
Number of Markets Offered	4	17
Number of Vendors Registered	153	707
Number of Visitors	1,390	6,255

		October 2023		FY 2024	
		Oct. 2022	Total/Actual	Oct. 2023	Fiscal YTD
PCS Aquatics					
Programs Offered					
	Swim Lesson Classes	0	48	0	0
	ARC Certification	0	3	0	0
Number of Participants					
	Swim Lesson Classes	0	128	0	0
	ARC Certification	0	34	0	0
Admission Totals:					
	Membership Check-ins	0	2,379	0	0
	Day Passes Sold	0	3,550	0	0
	Season Passes Sold	0	108	0	0
PCS Athletics					
Leagues Offered					
	Adult Softball	0	2	0	0
	Youth Sport Camps	0	4	0	0
Number of Teams/Participants					
	Adult Softball	0	13	0	0
	Youth Sport Camps	0	77	0	0
PCS Special Events					
Events Offered		1	14	1	1
Number of Participants		4	307	50	50
PCS Rentals					
Pool		0	13	0	0
Pavilion		0	41	0	0
Athletic Fields		0	1	0	0
Veterans Memorial Park		2	3	0	0
PCS Permits					
Itinerant Vendor		7	12	0	0
Commercial Trainers/Activity		0	0	0	0
Special Event		0	4	2	2
DSRP					
Programs Offered		0	28	20	20
	Number of Participants	0	1,223	96	96
Camp Days Offered		0	77	0	0
	Number of Participants	0	786	0	0
DSRP Events		11	18	2	2
	Number of Participants	1,595	2,002	398	398
Arena Memberships Sold		25	44	14	14
Room Rentals		5	123	48	48
Arena Rentals		13	126	9	9
Other Rentals (Ranch House, Field, Etc..)		12	56	6	6
Free Use Agreements/Co-Sponsorships		13	173	21	21
Farmers Market					
Number of Markets Offered		4	51	4	0
Number of Vendors Registered		192	2,079	146	0
Number of Visitors		2,000	18,700	1350	0

		November 2023		FY 2024	
		Nov. 2022	Total/Actual	Nov. 2023	Fiscal YTD
PCS Aquatics					
Programs Offered					
	Swim Lesson Classes	0	48	0	0
	ARC Certification	0	3	0	0
Number of Participants					
	Swim Lesson Classes	0	128	0	0
	ARC Certification	0	34	0	0
Admission Totals:					
	Membership Check-ins	0	2,379	0	0
	Day Passes Sold	0	3,550	0	0
	Season Passes Sold	0	108	0	0
PCS Athletics					
Leagues Offered					
	Adult Softball	0	2	0	0
	Youth Sport Camps	0	4	0	0
Number of Teams/Participants					
	Adult Softball	0	13	0	0
	Youth Sport Camps	0	77	0	0
PCS Special Events					
Events Offered					
		0	14	1	1
Number of Participants					
		0	307	50	50
PCS Rentals					
Pool					
		0	13	0	0
Pavilion					
		5	41	0	0
Athletic Fields					
		0	1	0	0
Veterans Memorial Park					
		0	3	0	0
PCS Permits					
Itinerant Vendor					
		2	12	0	0
Commercial Trainers/Activity					
		0	0	0	0
Special Event					
		0	4	2	2
DSRP					
Programs Offered					
		0	28	20	20
	Number of Participants	0	1,223	96	96
Camp Days Offered					
		0	77	0	0
	Number of Participants	0	786	0	0
DSRP Events					
		0	18	2	2
	Number of Participants	0	2,002	398	398
Arena Memberships Sold					
		12	44	2	16
Room Rentals					
		9	123	48	48
Arena Rentals					
		14	126	9	9
Other Rentals (Ranch House, Field, Etc..)					
		12	56	6	6
Free Use Agreements/Co-Sponsorships					
		13	173	21	21
Farmers Market					
Number of Markets Offered					
		5	51	5	9
Number of Vendors Registered					
		205	2,079	205	351
Number of Visitors					
		1,615	18,700	1725	3,075

		December 2023		FY 2024	
		Dec. 2022	Total/Actual	Dec. 2023	Fiscal YTD
PCS Aquatics					
Programs Offered					
	Swim Lesson Classes	0	48	0	0
	ARC Certification	0	3	0	0
Number of Participants					
	Swim Lesson Classes	0	128	0	0
	ARC Certification	0	34	0	0
Admission Totals:					
	Membership Check-ins	0	2,379	0	0
	Day Passes Sold	0	3,550	0	0
	Season Passes Sold	0	108	0	0
PCS Athletics					
Leagues Offered					
	Adult Softball	0	2	0	0
	Youth Sport Camps	0	4	0	0
Number of Teams/Participants					
	Adult Softball	0	13	0	0
	Youth Sport Camps	0	77	0	0
PCS Special Events					
	Events Offered	1	14	0	1
	Number of Participants	50	307	0	50
PCS Rentals					
	Pool	0	13	0	0
	Pavilion	0	41	0	0
	Athletic Fields	0	1	0	0
	Veterans Memorial Park	0	3	0	0
PCS Permits					
	Itinerant Vendor	0	12	0	0
	Commercial Trainers/Activity	0	0	0	0
	Special Event	0	4	2	2
DSRP					
Programs Offered					
	Number of Participants	0	28	39	68
		0	1,223	115	266
Camp Days Offered					
	Number of Participants	4	77	6	12
		19	786	17	35
DSRP Events					
	Number of Participants	3	18	26	28
		98	2,002	6966	7,364
	Arena Memberships Sold	4	44	3	19
	Room Rentals	16	123	1	59
	Arena Rentals	15	126	8	30
	Other Rentals (Ranch House, Field, Etc..)	4	56	2	9
	Free Use Agreements/Co-Sponsorships	14	173	15	63
Farmers Market					
	Number of Markets Offered	4	51	4	13
	Number of Vendors Registered	157	2,079	141	492
	Number of Visitors	1,250	18,700	1,225	4,300
